



Narrabeen Lakes P&C

MEETING – 8 APRIL 2014 – MINUTES

7:30pm The Sands, Narrabeen

1. **Meeting Opened:** Jennifer Sheehan opened the meeting
2. **Attendance & Apologies:**
There were seven (7) attendees. Fees paid – None. Apologies – Lisa Gillespie, Andy Rankin, Lynn Chant, Ian Phillips, and Rob Zappia, Annie Kent
3. **Minutes of Previous Meetings:**
4. 18 March 2014 Monthly General Meeting were approved: Mover: Jennifer Sheehan Second: Tiffany Smyth
5. **Financial Matters:**
6. Item voted on previous to 8 April 2014 Meeting

Voted: to approve that the school is able to use the credit card merchant facility and the P&C will pay all the fees as long as each transaction has the 2% surcharge added. Moved: Jennifer Sheehan Second: Karen Menzies

7. **Treasurer Report**
Monthly Report 17 April 2014– see report attached below
Market Day Report – handout was given on the night, but was not finalised
8. **Secretary**
Correspondence – fundraising brochure
9. **President Report** – Day Markets – discussions of markets and suggestions for improvement.
10. **Principal's Report**
Andy said "Thanks for a great first NLPS Markets at the weekend – a sensational event and full credit to all involved in the organizing and preparation."
11. **Business Arising**
12. **Next Meeting: 20 May 2014 at 7:30pm at the NLPS Library**
13. **Meeting Closure:** 9:00pm

Balance Sheet as at 7 April 2014

Assets

CBA 0031 Main Account Reconciled	\$23,428.50
CBA 0588 Term Deposit	\$10,000.00
CBA 7729 Lakes Market NB Float \$2100 to main still	\$5,891.11
Petty Cash - Parent Club Float	\$100.00
Clothing Pool Float	\$65.00
Total Assets	\$39,484.61

Bank Reconciliation

MYOB Balance on April 2014 INC OUTSTANDING	\$23,428.50
Add: Unpresented Cheques:	
Deduct: Uncleared Deposits:	
Expected Balance on Statement:	\$23,428.50



PRESIDENT: Jennifer Sheehan E: jsheehan@oceanholdings.com M: 0412 428 760
SECRETARY: Karen Menzies E: menzies4@tpg.com.au M: 0404 025 225
TREASURER: Tiffany Smyth E: timtiff@optusnet.com.au M: 0414 461 803

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Activities since last meeting

Narrabeen Lakes P&C

Ice Cream Mondays

Expenses -	
Income - 17 March	\$85.00
Income - 24 March	\$78.00
Income - 31 March	\$101.00
Income -	
Expense -	
Net Profit	\$264.00

Special Event - Interelate

Income - Lecture	\$180.00
Income - FOOD	\$74.00
Expenses -	
Expenses -	
Income -	
Net Profit	\$254.00

Slushie Fridays

Income - 14 March	\$227.60
Income - 21 March	\$286.90
Income - 28 March	\$259.50
Income - 4 April	\$253.10
Expenses - Slushie Inv 62049	-\$194.70
Expenses -	
Net Profit	\$832.40

Band \$ Movement

Fees received -	\$150.00
Expense - Stephen Williams	-\$990.00
Expense - Mona Vale Music Inv 51257	-\$94.99
	-
Expense - Rachel Rule Term 1	\$2,100.00
	-
Expense - Victoria Rika Heke instrument R&M	\$1,730.00
Band Fundraising Inc -	\$427.00
Band Fundraising Exp -	
	-
Net Profit	\$4,337.99



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Various Narrabeen Lakes P&C

Gift of Cherries Fundraiser donation into bank	\$80.00
P&C Contributions from parents	\$6,840.00
Return PSSA into P&C by mistake	-\$55.00
Mothers' Day SmartFundraiser	-\$208.70
	-
Lakes Market Float - to be returned	\$2,100.00
P&C joining fees \$2	\$2.00
Welcome Brekky	-\$192.95
Interest from 0031 main account	\$17.94
Interest from term dep into 0031 main account	
Total Various	\$4,383.29



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