



**Narrabeen Lakes Public School  
Parents' and Citizens' Association**

# **Annual Report**

## **- Year 2012 -**

**Presentation of Document  
Annual General Meeting  
Tuesday, 19<sup>th</sup> February, 2013  
Venue: In the School Library  
Planned To Commence: 7.30 p.m.**

**Executive Committee: NLPS P&C Association – Year 2012**  
President: Ms Jennifer Sheehan  
Secretary: Mr Tony Davies  
Treasurer: Mrs Tiffany Smyth



**To our Principal, Jim Delaney, in office January 1995 till 13<sup>th</sup> November, 2012, thence into Long Service Leave, pending Retirement in 2013, we, your parental friends on the Narrabeen Lakes Parents' and Citizens' Association, salute you.**

**What a fine vista in 2012: The Newest Buildings & Landscaping at our Narrabeen Lakes Public School .... but .... sadly, in 2013, minus the dedicated service of Jim Delaney, as he heads for his most deserved retirement years!!**



**Annual General Meeting – P & C Year 2012**

**Tuesday, 19<sup>th</sup> February, 2013**

**Agenda**

- 1) **Meeting Opened:** By Incumbent President, Ms Jennifer Sheehan, at 7.30 pm in the N.L.P.S. Library.
- 2) **Attendance:** President enquires if all attendees present have signed the Attendance Book.
- 3) **Apologies:** President seeks any Apologies (to be noted on Apologies Page in Attendance Book).
- 4) **(a) Welcome:** President welcomes all to the Annual General Meeting for P & C Year 2012 and in particular, welcomes Mr Andy Rankin to his first AGM as Relieving Principal, and Mr Tony Davies, standing in his last role as our Secretary after a dedicated fourteen years;  
**(b) Fees:** President seeks new Members to pay \$2 Fee, for voting rights at future Meetings, with a reminder that only a financial Member from the past year has the right to vote at this AGM.
- 5) **Annual Report and Minutes of the Previous A.G.M., Tuesday, 21<sup>st</sup> February, 2011:** Annual Report produced, outlined, highlighted and explained; AGM 2012 Minutes overleaf read by attendees.
- 6) **Motion to Accept Annual Report and Minutes:** (Alterations/Amendments) Mover / Seconder / Voting.
- 7) **Business Arising:** From these Minutes, or moved to General Business.
- 8) **Correspondence: In / Out – Pertaining to A.G.M. ONLY.**
- 9) **Reports: most shown in Annual Report but some Members may express verbal reports**

(A) Principal / Relieving Principal	(K) Parent Club Sub-Committee - Secretary
(B) President	(L) Media and Publicity Sub-Committee Co-ordinator
(C) Vice-President (SVR)	(M) School Web Site P&C Liaison Sub-Committee Co-ordinator
(D) Vice-President (KG)	(N) Uniform Clothing Pool Sub-Committee Co-ordinator
(E) Secretary	(O) Environment (Environment & Grounds) Sub-Cttee Co-ord.
(F) Treasurer	(P) Eco-Gardening Club Sub-Committee Co-ordinator
(G) Parent Club Sub-Committee – Food Days Co-ordinator	(Q) Health and Safety Sub-Committee Co-ordinator
(H) Parent Club Sub-Committee – Events Co-ordinator	(R) Class Parent Helpers Sub-Committee Co-ordinator
(I) Parent Club Sub-Committee – Special Days Co-ordinator	(S) NLPS Band Sub-Committee Co-ordinator
(J) Parent Club Sub-Committee – Canteen Manager	(T) Delegate – District / Regional P & C Councils

**10) Outgoing Committee Vacates Office:** Outgoing President, Jennifer Sheehan, thanks all Outgoing Committee members for their efforts during 2012 and wishes all well for 2013. She stated a wish to train more people in Committee roles and introduce more to 'try the P&C' by coming to a Meeting. She invited all previous Committee members and others to consider standing for Office. Following this she issues thanks, in absentia (via Tony Davies) to Principal, Mr Jim Delaney, and Staff for the cooperation enjoyed between our two organizations, both during her Presidential years and beforehand. Then she seeks a Motion for Mr Tony Davies, Outgoing Secretary, to be elected as Acting Secretary and continue taking the Minutes during the Election of Office Bearers. Next, she asks outgoing Committee Members to vacate their Offices. Then, she asks Relieving Principal, Mr Andy Rankin, to Chair the Election of Office Bearers. Finally, she again wishes all present a successful year ahead, declares all positions vacant and steps down as President.

**11) Election of Office Bearers:** Relieving Principal, Mr Rankin, assumes the Chair, thanking Ms Sheehan and the Committee for the fine effort on behalf of our children through 2012. (Mr Rankin may add comments on Ms Sheehan's term as President and other Roles.) The Election of Office Bearers takes place, firstly with nominations received, followed by positions with no previous nominations and finally with discussion on how to fill any vacant Committee positions. (Mr Rankin may add a final statement after the Election process.)

**12) Incoming President Assumes Office:** Mr Rankin calls upon the Incoming President to take Office.

**13) Incoming Committee Takes Office:** Incoming President takes Office, thanking Mr Rankin for Chairing the Elections, asking Elected Office Bearers to assume Office and issuing thanks to Mr Davies for taking the Minutes during the Elections. (A final statement on 2012 Aims/Objectives, etc, may be made.)

**14) General Business:** (a) Any changes to P & C Sub-Committees or adding new Sub-Committees;  
(b) Endorsement of 2012 P&C Fees (information for forwarding to parents/carers);  
(c) Fee for Meeting Voting Rights (\$2 recommended to continue as rate);  
(d) Any other items relating to the A.G.M. called for and discussed.

**15) Next Annual General Meeting: Date Proposed as Tuesday, 18<sup>th</sup> February, 2014;**

**16) Meeting Closure:** Tentatively at 8pm – followed by First Monthly General Meeting for 2013 P&C Year



## **Narrabeen Lakes Public School Parents' & Citizens' Association**



### **Annual General Meeting – P & C Year 2010**

**Tuesday, 8<sup>th</sup> February, 2012**

#### **Minutes**

- 1) **Meeting Opened:** President, Ms Jennifer Sheehan, opened the Annual General Meeting for P&C Year 2011, at 7.30 pm, in the NLPS Library. She welcomed all present, asked if all had signed the Attendance Book and called for Apologies (as listed below).
- 2) **Attendance, as shown in Attendance Book:** Noted as eighteen (18) members
- 3) **Apologies (Non-Attendance):** Tanya Leishman, Michael Dickinson, Tiffany Smyth
- 4) **Annual Report and Minutes of the Previous A.G.M., Tuesday, 9<sup>th</sup> March, 2010:** Annual Report was produced, outlined, highlighted and explained by the President (including 2010 AGM Minutes);
- 5) **Motion to Accept Annual Report and Minutes:** It was moved for acceptance by Mr Matt Weeks, seconded by Mrs Sarah Jones and passed unanimously.
- 6) **Business Arising:** Nil
- 7) **Correspondence: In / Out –** Nil pertaining to A.G.M.
- 8) **The Annual Report was presented,** Ms Sheehan, thanked firstly Mr Tony Davies, for his excellent 'Annual Report' document and all members for support during 2011. She noted the new developments at NLPS including the two-storey classroom block, gained through funding by the 'Sale-of-Asset' of the unusable area across Park Street. She highlighted our Association's sound financial state and thanked Mr Matt Weeks, as Treasurer. Then mentioned was the strong co-operation between our Association, the Principal and Staff. Ms Sheehan thanked her Vice-Presidents, Mrs Sunny Van Raad and Mrs Keryn Gallagher, for dedicated support, adding thanks to Mr Tony Davies for his Secretarial work over many years. All other Committee members were equally thanked. The Treasurer, Mr Matt Weeks, then spoke of the financial matters and that he was satisfied with the present financial situation. It was voted to ratify the Budget as presented, the P&C Association Family Fees and the Meeting Voting Rights Fee (\$2). This was moved by Mr Weeks, seconded Mr Davies and passed unanimously. Most Reports were taken as read from 'AR' but some Members gave brief explanations of their report details, as below:
  - (A) **Principal – Mr Jim Delaney – see AR – outlined some of his Report;**
  - (B) **President – Ms Jennifer Sheehan – see AR – outlined some of her Report;**
  - (C) **Treasurer – Mr Matt Weeks – see AR – outlined the Budget - motion by Mr Weeks, seconded by Mrs Gallagher, "that the Treasurer's Report be accepted as a true and accurate record of our Financial dealings for 2011"; passed unanimously;**
- 10) **Incumbent Committee Vacates Office:** Incumbent President, Ms Sheehan, thanked the 2011 Committee for a fine effort, wished members well and asked all to vacate Office. She reiterated that she was again standing as President. She sought all Members to consider standing for Office or assisting in any way on Sub-Committees. Next she sought a Motion for the Incumbent Secretary, Mr Davies, to be elected as Acting Secretary and take the Minutes during the Election of Office Bearers for our P&C Association Year 2012. This was moved by Mr Weeks, seconded by Ms Sam Muir and passed unanimously. Finally she sought Principal, Mr Delaney to Chair the Election of Office Bearers.
- 11) **Election of Office Bearers:** Principal, Mr Jim Delaney, assumed the Chair, initially thanking Ms Sheehan, the Committee and other members who helped make 2011 quite successful. He, especially, noted the major roles of Ms Sheehan, President, Mr Davies, Secretary, and Mr Weeks, Treasurer, for fine efforts on behalf of our children. Also, he congratulated members, who took Committee roles, for their efforts. Next he thanked Members, not re-standing, for excellent work over the past year. Finally, he thanked the Parent Club Sub-Committee for funds raised to carry out many School projects.

**In the Election of 2012 Office Bearers, the following people were elected:**

- (a) Ms Jennifer Sheehan re-elected as President;
- (b) Mrs Sunny Van Raad re-elected as Vice-President #1;
- (c) Mrs Keryn Gallagher re-elected as Vice-President #2;
- (d) Mr Tony Davies re-elected as Secretary (as Tony stated 'for his last Secretarial term');
- (e) Ms Tiffany Smyth was elected as Treasurer;
- (f) Mrs Keryn Gallagher as Parent Club Sub-Committee Co-ordinator;
- (g) Mr Tony Davies elected as Environment Sub-Committee Co-ordinator;
- (h) Mr Tony Davies re-elected as Occupational Health & Safety Sub-Committee Co-ordinator;
- (i) Mrs Sarah Jones elected as Media Sub-Committee Co-ordinator (incl. "Pelican Patter" Editor);
- (j) Mr Matt Weeks elected as School Band Executive Officer;
- (k) Mrs Narelle Weeks elected as School Band Parent Liaison Officer;
- (l) Other Roles to be filled by casual vote at coming 2012 Monthly Meetings;

Mr Delaney thanked the members of the Incoming 2012 Committee and wished them well in their roles.

- 12) Incoming President Assumes Office:** Mr Delaney welcomed our 2012 President, inviting her to take the Chair and thanked Mr Davies for being Acting Secretary during the Election. Incoming President, Ms Sheehan, took Office, thanking Mr Delaney for his best wishes and as Election Chair. She thanked Mr Davies, for being Acting Secretary in the Election, all Outgoing members for their service and the new 2012 Committee. She remarked that she envisaged the Incoming Committee would co-operatively continue to work towards building our School resources, including through to the 'Spring Fair 2013'.
- 13) Incoming Committee Takes Office:** The Incoming President, Ms Sheehan, asked all Incoming Committee members to take Office. She welcomed 'old' and 'new' to the Meeting and Committee, seeking any unfilled / new roles to be filled ASAP with members encouraged to seek nominees.
- 14) General Business:**
- (a) **Outstanding Office Positions** - It was suggested we advertise both verbally and in the "Pelican Post" for new and unfilled positions; talk on some new ideas / roles for Officers – suggestion of some members who might be persuaded to assume some roles;
  - (b) **School Band** – Mr Matt Weeks highlighted the plans for 2012 that were planned so far;
  - (c) **Fundraising** – mention was made of the areas the Parent Club might work in future;
  - (d) **Membership Fees for Year 2012:** as motion in AGM Report - for voting rights at Meetings, payable at any Meeting for voting rights starting from the following Meeting and throughout the new P&C Year;
  - (e) **Family P&C Association Fees** – as motion in AGM Report - mention that around 3/4 of the families had paid the Family P&C Fees set for 2011; Fee Structure Information tabled;
- 15) Next Annual General Meeting:** The AGM for Year 2012 was mentioned and Ms Sheehan moved we hold that AGM also in the February 2012 MGM timeslot. It was seconded by Mr Davies and passed unanimously. **Thus the date of Tuesday, 19<sup>th</sup> February, 2013, was ratified for the 2012 AGM;**
- 16) Meeting Closure:** The meeting was declared closed at 8.15 pm, with Ms Sheehan reminding all that a brief First Monthly General Meeting for P&C Year 2012 will follow this Meeting's closure.

NLPS is a Proud Member School of the 'Peninsula Community of Schools'  
- a body Co-ordinating Co-operation Between Public Schools in our area -



## **Presented for him at P&C Annual General Meeting – Tuesday, 19<sup>th</sup> February, 2013**

Last year, at our 2011 Presentation Day, in my Principal's Address, I stated that, "Sometime next year I plan to take a big chunk of Long Service Leave. I have accumulated a lot of it. If I enjoy doing such, it will be time to use the rest of my Long Service Leave and run it all out to my retirement date. As such, I am not retiring but going on extended leave with the most probable outcome of using it all up and not returning to Narrabeen Lakes."

This message was written on October 11, 2012, as November 13, 2012, my final day at Narrabeen Lakes, has passed by. It will be 18 years, exactly to the day, that the now named NSW Department of Education and Communities offered me the position of (Teaching) Principal of the, as then named, Narrabeen Public School. In 1995 we re-named the school as Narrabeen Lakes. This then became the emerging identity and 'brand name.' Much has transpired. It has been both an awesome challenge and awesome opportunity but I have done my best to conquer all challenges.

I am Narrabeen born and bred and as time went by I realised how lucky I was (and how busy) to be handed this challenge. In 1995 we had just 106 students. As I write this today we have 342 and continue to grow. The title of 'Sydney's Most Sustainable School' was awarded to Narrabeen Lakes PS in 2011. We have been fortunate to receive many awards but this one is treasured. Our School now is technologically and resource 'rich'; every space in the school has been re-built, built new or renovated; the grounds have also been transformed; the School has vibrant and keen staff members who go way beyond what is expected.

My time has come to let go and 18 years, of all things 'Narra Lakes', must move aside to follow other paths. Thank you, **so much**, Narrabeen Lakes! It has been amazing to have been here.

Thank you, Elizabeth Mackenzie, School Office Manager, and Tony Davies, P&C Secretary (among other roles) who started with me at 'The Lakes' back in 1995.

I have reproduced the words of one of my heroes – Ernesto 'Che' Guevara - and changed just a few words so that will fit in context to this wonderful school. 'Che' was a rebel and could have had an easy and wealthy life but spent his short and productive life on a mission of justice for all.

"If we know the direction in which we have to travel, then the only thing left for us is to know the daily stretch of road and to take it. Nobody can point out that the stretch is the personal road of each individual; it is what he or she will do every day, what he or she will give of him- or herself in practising his or her profession, dedicated to the people's well-being. If we already possess all the elements with which to march toward the future, the best form of saying is doing. Let us march toward the future ... of Narrabeen Lakes."

The hard yards have been accomplished. Narrabeen Lakes has an awesome future!

### **Jim Delaney – Principal - 1995 to 2013 (My Retirement Year)**

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**Our Beautiful School is continuing into its 124<sup>th</sup> Year as an educationally renowned place to be and learn!!**



- In the above photo is a glimpse of our old '1940-era portable buildings' (far right of picture)
- The above scene, in 2013, also shows the beautiful change with modern and quality buildings.

**Now .....**



- See (above photo) of part of our 'Adventure Playground', as we started 2011
- We will continue in revitalising our 'AP', with more seating, etc, during 2013
- **Please be ready to participate in any/all our 2013 'Working Bees'!!**

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### **President's Annual Report - 2012 Annual General Meeting - Tuesday, 19<sup>th</sup> February, 2013**

Welcome to 2013 with what will be another busy and exciting year for our P&C.

2012 was a very productive year for the P&C and the Parent Club members. We made the most of the new Canteen, with the Food Team implementing additional 'Special Lunch Days', trying out new menus and food choices. They also instituted 'Ice cream Mondays', which were a great success, as were the 'Slushy Fridays', run by the P&C. Both of these events proved to be every popular with the children and good fundraisers for the many worthy causes we have on the list for our school.

Our Class Parents in 2012 deserve a big vote of thanks. Thanks to their efforts our parents were kept well informed of the activities within the school and our school community has strengthened as a result. During the year the P&C and Parent Club rotated dates and times of functions, as many people have only a single timeslot within which they can volunteer. I'm very pleased to say that this approach meant that more people were able to volunteer and contribute to their child's education.

As usual the P&C covered a lot of ground in a year. In March we organised the first Interrelate program for Years 5 and 6 and received overwhelmingly positive feedback. A major item on the school's wish-list for the year was the AV upgrade of the hall, which was completed in April and funded by the P&C – a fantastic improvement for our school. Of course we continued subsidising cultural excursions for all classes.

Late in 2012 we set the date for the '2013 Spring Fair' but unfortunately the Federal Election has been announced for the same date. The new date will be announced shortly. Our big challenge for this year will be the 'Spring Fair', which is our biggest fundraiser and very exciting. As it needs to involve every class and most parents in the school to be successful, it will not only be lots of fun but hopefully very rewarding both financially and in terms of building our school community.

Finally, I must mention the retirement of our long-standing and extremely hard-working Secretary, Tony Davies. Tony will hang up his pencil (laptop, really) at the AGM in February after a record-breaking 14 years as the cornerstone of the P&C for our school. Tony leaves with our thanks and gratitude, as well as that of the whole school, every member of which has benefitted from his efforts.

**Jennifer Sheehan – President**

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| <ul style="list-style-type: none"><li>• Please come to the School Library at 7.30pm on 19<sup>th</sup> February and hear from our Committee team, at the Annual General Meeting, as they tell about a successful year in 2012.</li><li>• Review items in the Annual Report, to be published for the School by our Secretary early in February.</li><li>• Maybe join our P&amp;C in a small (OR BIG!!) role to assist our strong team still soldiering ahead.</li><li>• Even enjoy some refreshments after the AGM and the brief Monthly General Meeting to follow.</li><li>• We will strive to finish all business items, for the AGM and the following MGM, by 8.30pm.</li><li>• If you want a say in our business, for yours and others' children, we seek your finding time to attend.</li></ul> |
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### **Secretary's Report - Annual General Meeting - P & C Year 2012**

As I complete this 'Annual Report' document and, in particular, my part in it, I reminisce about the many good times at 'The Lakes' and find very few low points. I have thoroughly enjoyed my two years (1999 and 2000) in the role as Assistant Secretary but doing the Minute taking at Meetings. Also I remember the day in February, 2001, when our parents and friends decided to accept my nomination as Secretary. Ever since I have enjoyed assisting our P&C Association to develop and prosper as we have played a major part in the education of NLPS children being so much more productive. We have helped provide a good environment (in greenery, equipment, supported programmes and building enhancement) through money raised via fundraising and Family Fees to help gain these. Now I reflect on our P&C Committees past that have strived for goals and gained most. Our well-run Sub-Committees have achieved fine goals, culminating in much equipment for the new classroom blocks & refurbishments, such as the Canteen.

However, I am almost ready to 'hand over the batten' to a new Secretary and a parent, Karen Menzies, who has volunteered to be my replacement. Thanks, Karen, for studying how I have handled my Secretarialship (is that a word?). No doubt you will add your expertise to the role if, and, hopefully, when elected at the AGM. This will be my third retirement: firstly from the NSW Teaching Service; thence from the same DET / now DEC body but as a General Assistant (as Gerry's NLPS role till end 2012); finally from other community volunteering. I intend to enjoy more my retirement years. However, I am still considering finding time for some helping role(s) with our P&C. Definitely I will be the 'The Spruiker' at our '2013 Spring Fair', which probably will be on Saturday, 10<sup>th</sup> August, if all goes to a new plan. Thanks to 'The Feds' who stole our originally planned date in September, to hold an Election, but, I think you will agree that election is needed.

Thanks once again: to my friend, the tireless Mr Jim Delaney, Principal, who has overseen our School growth from just over 100 pupils in 1995 (and almost hearing the NLPS 'death knell' being sounded by the DET) to well into the 300's now; to our past Presidents of renown; to past Committees of note; to the diligent Office staff and teachers; finally to our 2012 Outgoing President, Ms Jennifer Sheehan. All have shown aspects of dynamism to help develop fine facilities. With our new developments completed we will seek areas to compliment these facilities. The on-going Canteen Refurbishment is 99% completed and just some cosmetic touches are needed. However, it will require on-going maintenance as we continue to use its fine facilities so continual fund-raising is needed. Again, I must stress, Mr Delaney (Jim, always, to us!) has been at the forefront in the achievement of new facilities and building a strong School Ethos since he came in 1995 (18 years dedication and NLPS's longest-serving Principal!!). Sadly, I know during 2013 will see his retirement and on Long Service Leave he is able to sit back to enjoy observing the fruits of his labours. NLPS is at the pinnacle in NSW and Australian educational and environmental ranks. Jim has been blessed with so many dedicated individuals who have shared his dream. He will be difficult to replace but we all know that we will do our level best to gain someone who 'will fill the bill', if not perfectly then as close as practically possible.

Farewell to my friends, from our P&C Secretary's role, but I will still be around to assist where needed in the changeover years and beyond if you want. I have enjoyed our years of well balanced business and fun.

**Tony Davies – Secretary**

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**TREASURER'S REPORT 2012 – A.G.M. – TUESDAY, 19<sup>th</sup> FEBRUARY, 2013**

In 2012 the P&C fundraising reflected the fact that 2012 is not a Spring Fair year but shows a consistent income from our Parent Club, Clothing Pool, Back-Pack Sales and Canteen activities ('Ice Cream Mondays' and 'Slushie Fridays')

While 2011 involved a large expenditure on our canteen the 2012 year was more focused on school improvements such as 'Narragreening' the front of the school, our fabulous new AV upgrade in the hall and the rekeying of the school to increase safety and efficiency for the staff.

Our cultural excursions still topped our \$5000 pledge by almost \$500 (in 2011 we went up to nearly \$6000). In 2013 we have already pledged \$4000 towards the painting of the playground (paying half the cost with the school). Our wish-list has some valuable school resources to be considered especially in our 2013 Spring Fair year.

**NARRABEEN LAKES P&C**

**BUDGET 2012**

**ACTUAL 2012**



ITEM	INCOME	EXPENDITURE	INCOME	EXPENDITURE
P&C Fees and Student Insurance - Income	\$ 13,500.00		\$ 12,991.00	
Student Injury Insurance - due March – pupils 335?		\$ 1,700.00		
P&C Affiliation & Insurance - due August		\$ 1,550.00		\$ 1,203.00
P&C General Expenditure				
- Miscellaneous		\$ 1,000.00		\$ 1,021.00
- Calendars - cost of cardboard & magnets		\$ 300.00		
- Credit Card Facilities - payable to school		\$ 800.00		\$ 646.00
- Food safety course (P&C mtg 100309)		\$ 100.00		
- Copy Paper - payable to school		\$ 200.00		\$ 311.00
Term Deposit	\$ 23,000.00		\$ 22,000.00	
Cash in Bank	\$ 5,000.00		\$ 5,617.00	
Interest	\$ 2,500.00		\$ 1,934.00	
P&C membership fees	\$ 40.00		\$ 6.00	
Petty Cash		\$ 300.00		\$ 150.00
Clothing Pool float		\$ 65.00		\$ 65.00
<b>SUBTOTAL</b>	<b>\$ 44,040.00</b>	<b>\$ 6,515.00</b>	<b>\$ 42,548.00</b>	<b>\$ 3,396.00</b>
<b>Parent Club Income / Expenditure</b>			<b>Net Income</b>	<b>Expenditure</b>
- Mothers' Day Stall		\$ 400.00	\$ 1,379.20	
- Father's Day Stall		\$ 400.00	\$ 676.58	
- Welcome Breakfast		\$ 500.00		\$ 199.36
- Infants Morning Tea				\$ 93.10
- Kindy Orientation Morning Tea				\$ 36.28
- School Birthday Breakfast				\$ 145.17
- Disco		\$ 400.00	\$ 1,515.40	
- InterRelate			\$ 52.50	
- Bingo		\$ 55.00	\$ 31.20	
- Narrabald (every 2nd year)				\$ 625.52
- Special Lunches (inc Slushie/Ice Cream Monday)		\$ 500.00	\$ 3,749.01	

- School Band		\$ 6,500.00		\$ 29.00
- Clothing Pool	\$ 750.00		\$ 1,015.00	
Miscellaneous Income	\$ 8,000.00			
P&C Scholarship (Special		\$ 500.00		
Student Assistance Scheme (Top-up Nov)		\$ 500.00		
<b>SUB-TOTAL</b>	<b>\$ 8,750.00</b>	<b>\$ 9,255.00</b>	<b>\$ 8,418.89</b>	<b>\$ 1,128.43</b>
<b>Non budgeted items</b>				
School Bags profit as opposed to receipts = \$265			\$ 1,710.00	
School uniform minor changes				
<b>WISH LIST ITEMS</b>				
Narragreen Project		\$ 5,650.00		\$ 2,631.00
School Keying Hierarchial Programme		\$ 1,500.00		\$ 2,766.00
Spring Fair				
Canteen		\$ 10,000.00		\$ 4,712.90
Hall AV/Communication upgrade		\$ 9,000.00		\$ 7,025.00
School Cultural Programme		\$ 6,000.00		\$ 5,449.00
Pupil Shade Shelters		\$ 3,000.00		
Oleander replacement project		\$ 1,000.00		
Stage 2 Reading books		\$ 1,000.00		
Painting Playground courts <i>Pledged unpaid \$4K</i>				
Passive play material for adventure playground		\$ 1,000.00		
<b>WISH LIST TOTAL</b>		<b>\$ 38,150.00</b>		<b>\$ 22,583.90</b>
<b>Total Income - Fees + Activities</b>	<b>\$ 24,790.00</b>		<b>\$ 25,059.89</b>	
<b>Total Expenditure - Fees + Activities</b>		<b>\$ 14,905.00</b>		<b>\$ 26,893.33</b>
		\$ 38,150.00		
		<b>\$ 53,055.00</b>		

Tiffany Smyth - Treasurer



A snapshot from 2011 but still growth is true today.  
What a wonderful effort by Jim Delaney, with our numerous, dedicated Staff members since 1995.  
Thanks to our parents over the past eighteen years for having faith in NLPS as we grew and renewed!! Thanks must also go to those who attended, served and helped NLPS in the years beforehand, too, since 1889!!

*"Lovin' the Lakes!!"*

(as demonstrated by NLPS children shown here!!)



A great and fun way we raised funds in 2011 was our 'Spring Fair'.

**This year we also intend to hold a great one but in mid-August as the Federal Election controllers are taking our September date!**

**10<sup>th</sup> August, 2013 is tentative date but TBA**

## Relieving Principal's Report for Annual General Meeting – Tuesday, 19<sup>th</sup> February, 2013

It is my very great honour to be the Relieving Principal of Narrabeen Lakes Public School for the next eight months. You will have read Mr Delaney's Principal's report for 2012 but it would be remiss of me not to add a few words of my own. I have very big shoes to fill in replacing Mr Delaney (or 'JD'/Mr Dee', as many of you know him). He has left our School in far better shape than when he first arrived 18 years ago.

As someone who started my teaching career here 22 years ago, I can assure you that Mr Delaney has changed this place for the better! The classrooms, both inside and out, the library, the all weather mini-Football field, the Adventure Playground are but a few tangible signs of Jim's vision to make the school a centre for learning that caters for the whole child. The Narrabeen Lakes that we now have is a little shining gem, not only on the Northern Beaches but in the whole of Northern Sydney Region. In my previous role delivering Leadership Learning to staff in the 170 schools of the region, I visited many of the primary and high schools. Only a few of those schools made me say "Wow" out loud. Narrabeen Lakes was one of them. This is a GREAT place to send your students to learn. The staff, students and the community gel to make this a thriving, HAPPY (let me stress that word HAPPY) centre for education. Happy staff members who are happy in their work make for happy students who will enjoy and succeed in their learning. Happy students who are working to their potential make for happy parents, so as the person who is seeing this School with fresh eyes and fresh perspective, I say to you, 'Cherish what you have here for it is very special.' Of course, we can never rest on our laurels. 2013 presents us with a new year and new challenges. As a community of learners, we all have new and exciting opportunities to 'Have a Go' and strive to achieve our personal best.

There are major changes taking place in both the structure and delivery of education in NSW in the next few years – changes that are coming directly from the Department of Education and the Board of Studies. The most immediate of these is the arrival of the new English syllabus to be implemented in 2014 followed by Maths and Science in 2015. Teachers will engage in significant professional learning in 2013 to ensure the transition to the new curriculum is a smooth one. Narrabeen Lakes' teachers are a dedicated, hard-working group of professionals, so this learning will take place in spite of the \$1.7 billion in DEC cutbacks that have seen so much professional learning and curriculum support removed from the region.

Our school is slowly but steadily growing in size as people realise what a fantastic school we have. In 2013 we will increase from 2.5 to 3 full kindergarten classes. We expect to have a whole school enrolment of around 350 children. As space is very limited on our grounds, any further growth will have to be managed sensitively and carefully to ensure the feel and character of Narrabeen Lakes is retained. Our new and current students will be able to use of our new multi-purpose courts that are a tremendous School addition.

We will be gaining two new staff members in 2013: Mrs Kasey McKee, from Warrawee PS; Mr Vince Femia, as our new General Assistant, on Mondays and Wednesdays starting in January. Very sadly, **two permanent staff members will be leaving us** at the end of the year. Miss Stacey Rayner, of K/1R, will be taking up a promotion position as Assistant Principal, at Mimosa PS, in 2013, and our current General Assistant, Mr Gerry Rutterman, will be moving into retirement. We thank them both for their huge contribution to the students at our school and wish them every success for the future.

**Thank you** also to all the **parents and community members**, who have helped our school in so many ways in 2012, be it with reading groups, on excursions, in the library, canteen duty, uniform shop, as class parents, on pedestrian crossing duty, or the myriad other ways that you contribute. We know that you do it for the benefit of the students and we truly appreciate your support.

On behalf of the staff and students of Narrabeen Lakes Public School, a **BIG thank you to all members of the P&C** for their hard work and dedication in striving to support the school. A special thank you to Jennifer Sheehan for her leadership of the P&C and to Mr Tony Davies, our out-going Secretary, for his enormous contribution to the school during his many years of service in his various roles as teacher, GA, and P&C executive. You will be missed, Tony!

**A very big thank you to the school executive, teachers, aides, and administrative staff** in the school who do such an outstanding job of making education meaningful and enjoyable for ALL of our students. What a wonderful team of professionals!

Finally, to our students, congratulations on completing another great year of learning and thank you for being such thoughtful and caring learners and citizens.

I look forward to a very successful and rewarding New Year for all members of the Narrabeen Lakes Public School community in 2013.

**Andy Rankin, Relieving Principal**



## **Narrabeen Lakes School Music Program – Annual Report**

Our Senior and Junior Bands have continued to make great progress this year 2012. The members of the Narrabeen Lakes Music Program Junior and Senior Bands have worked enthusiastically during rehearsals and tutorials to develop their musical skills and confidence.

Sue Mayo, Rell & Matt Weeks interviewed and selected a new Band Director to replace Julia Brennan (moved schools). Miss Rachel Rule has come on board, is extending the children and helping them to reach their full potential within the music program.

We also welcome on board Mr Stef Fleet (2012 year 1 teacher) he has become a great asset to the band team (our School Music Program) with his business background, musical knowledge and experience. Stef has taken on board tutoring one of our senior band members on Bass guitar and has also stepped in to help play with the band onstage on various occasions.

Both the Junior and Senior Bands had the opportunity to perform at a number of school Assemblies and Presentations. The Carols Afternoon, for all the School and families, was successful. Everyone looked to be enjoying themselves singing carols along with the Band. The Senior Band played for the school and their families at Education Week Open Day and the School Presentation Day. The Senior Performing Band performed at a few community, such as up at the War Vets Collaroy for all the residents' family and friends. The Senior Performing Band also had the opportunity to play at the Woolworths Narrabeen Relaunch.

The Senior Band attended a music workshop here at School, Sunday 12<sup>th</sup> August 2012 in the afternoon (so successful that we will do it again next year 2013 and will include the Junior Band children), in preparation for the Billy Hyde Festival that was coming up on Sunday 19<sup>th</sup> August, 2012, at Pittwater High School. The Senior Performing Band performed at this festival where they were critiqued and received a glowing report for their performance. The children deserve big praises. Due to the size of our little bands here, there is no room for error as every child is heard and cannot hide (as with a large band).

Warringah Mall invited the Senior Performing Band to participate in a Schools Spectacular with other schools in November. The entrance fee was zero but the reward for turning up and playing their hearts out was a \$500.00 Mall Music gift certificate. This was one event to good to pass up. The Band did themselves and School proud. Well done.

### **Wrapping up for the end of year 2012.**

The band members had a fun outing a bonding day where the junior band mixed with the senior band and joined in the amazing race style activity day. The year 6 captains/ prefects were manning each activity. Presentation Day performance came for the Senior Band and then the Music Program. Also they had their Band Presentation Day Breakfast,

The outcome of the Band Breakfast was very exciting for the band members. We have two new Band Leaders/Captains for 2013

in Jessica Brown and Josh Weeks.

In part of the Senior Performing Band we have selected six very talented players to start up a Senior Ensemble. These children are: Jessica Brown, Olivia Fergusson, Josh Weeks, Reve Hardy, Grace Heemstra, and Liam Symonds.

Quite a few of our training band members were eligible to move up and join the Senior Band, so well done to all of these children for their efforts in 2012.

**At our last 2012 band committee meeting for the year our objectives for 2012/13 and are as follows:-**

<b>Objective</b>	<b>Strategies</b>
Raise the band's profile amongst the school (students and staff)	<ul style="list-style-type: none"><li>• Regular slot in 'Pelican Post'</li><li>• Endorsement from executive level</li></ul>
Regular performances in school	<ul style="list-style-type: none"><li>• One performance every term for both bands</li></ul>

- Out of school performances (at least one a term)
- 1 Northern Beaches School Festival (Term 3 weekend)
  - Peninsula Community of Schools Festival
  - 1 NSW performance (end of each term)
  - SNBSWE performance (Thursday night)
  - Competition for the Senior Ensemble
- Band Camp?

- Christmas songs
- Continue to arrange out-of-school performances

- 2012/13 – band workshop on weekend at school
- 2014 – out of school band camp

### Rehearsal Schedules 2013

Senior Band	Training Band
Monday 3:15-4:00 <b>Senior Band</b>	Tuesday 3:15-4:00 <b>Training Band</b>
Monday 4:00 -4:15 <b>Senior Ensemble</b>	
Wednesday 8:15-8:45 <b>Senior Band</b>	
Wednesday 8:45-9:00 <b>Senior Ensemble</b>	

### Financial Summary

- In 2012 – intention is to break even. Goal for 2013 is to buy new instruments if required.
- Maintain current students.
- Currently not hiring any instruments thanks to year 6 of 2012 for the end of year gift to the band (we purchased 11 much needed instruments).
- Need to buy instruments for new band members (currently only need trumpets will hire short term only)
- End of 2012 band enrolment is 23. Starting 2013 band members now registered are 41 and an extra 4 more students still to be confirmed.
- Fundraising we had the local Government Election Day BBQ and we raised \$700 profit.
- P&C - Thank you for your financial support as it goes a long way.

### Current Issues

- Band fees come late and Matt chases up. By end 2012 a good result with every band member paying fees
- Training Band – not occurring due to timing. Solution we reschedule to out of school time for 2013.
- Rachel needing to source instruments before band starts in 2013 (alternative is renting or hiring, which does not provide an income for the band). We will hire short term only.

**Rell Weeks**  
**Parent Rep**  
**Band co-ordinator**

**Matt Weeks**  
**Executive Officer**  
**Band Treasurer**

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### School Vegetable Gardens Club Sub-Committee - Annual Report

2012 saw less frequent lunchtime gardening by parent volunteers due to parent work commitments and so towards the end Term 3 the NLPS volunteer gardening club morphed into a Monday afternoon, 3.15-4.00pm, timeslot instead of lunchtime sessions. Monday afternoons are a time when parents and their children can assist the staff in getting garden jobs done and it is also a time for social engagement for parents and students. We welcome all parents/carers and their children to come meet at the garden near the science room and join in. No experience is necessary so just turn up with your kids, sign in and start watering/weeding/planting whilst meeting new families.

**Tanya Leishman – Co-ordinator**

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### **Occupational Health and Safety Sub-Committee Report**

I have worked for years in co-operation with the Staff and Jim Delaney to observe the safety aspects of NLPS and stayed on the School OHS Committee as our P&C Association representative. My conclusion remains that pupils, Staff and parents have for the most part accepted and nurtured a safe environment. Where problems have been perceived, I have noted these to our P&C Association, the Principal and School Staff with the result that solutions to safety concerns (all minor) were swiftly enacted. Canteen safety has been improved 'out-of-sight' as we have refurbished the tired old building to Twenty-first century standard.

A safe School is what we want and have. I am sure all Members of our P&C Association agree.

Now for a new person to take charge in this role for 2013

**Tony Davies – OH&S Co-ordinator**

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### **P&C ENVIRONMENT CO-ORDINATOR'S REPORT 2011 - AGM – 19<sup>th</sup> February, 2013**

This Sub-Committee has the task of overseeing the quality of the environment in which Narrabeen Lakes PS operates, in so much as what the P&C needs to fund /develop / improve and hold 'Working Bees,' so the natural and physical environment is of a high standard. Tanya Leishman (our School 'Eco-garden guru' and Mrs Janette Clarke (Staff Science Teacher) oversee another aspect.

That reminds me that we need a 'Working Bee' ASAP in Term 1, 2013, to bring our Grounds into a neater look. The refurbished Canteen needs some minor completion activities. Around the School some shrubbery again needs trimming / replanting, some of the 'Adventure Playground' equipment needs painting / oiling / refurbishment.

- **Please volunteer to take over this role from me in 2013 as I will be retiring at the AGM.**
- **Please volunteer for the 'Working Bees' during Autumn (soon!!) and Spring 2013, prior to the '2013 Spring Fair'.**
- **Our 'Lakes' children will be the beneficiaries of such volunteering!!  
Don't you miss out!!!!**

**Tony Davies – Environment Sub-Committee Co-ordinator**

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# **Narrabeen Lakes Public School Parents' & Citizens' Association**

Annual General Meeting - Tuesday, 19<sup>th</sup> February, 2013 - Elected Officers

## **Roles in Place from 2012 AGM plus Omissions / Alterations & New Committee 2012**

Role on Committee Incl. Principal (as ex officio)	Person in Role 2012	Person Elected 2013 / Principal
(A) Principal	Mr Jim Delaney	Mr Jim Delaney (now Mr Rankin Rel. Prin. auto. on our Cttee)
(B) President	Ms Jennifer Sheehan	
(C) Vice-President	Mrs Sunny Van Raad	
(D) Vice-President	Mrs Keryn Gallagher	
(E) Secretary	Mr Tony Davies	
(F) Treasurer (P&C Assn & School Band)	Ms Tiffany Smyth	
(G) Parent Club Sub-Committee – Food Days Co-ordinator	Mrs Jane Whitfield	
(H) Parent Club Sub-Committee – Events Co-ordinator	Mrs Justine Thomson	
(I) Parent Club Sub-Committee – Canteen Manager	Mrs Jane Whitfield	
(J) Parent Club Sub-Committee – Secretary	None in role	
(K) Media & Publicity Sub-Committee Co-ordinator	Mrs Sarah Jones	
(L) School Web Site P&C Liaison Sub-Committee Co-ordinator	Ms J Sheehan & Mr T Davies (pro-tem) *	
(M) Uniform Clothing Pool Sub-Committee Co-ordinator	Ms Rochelle Thomsen	
(N) Environment (Building and Grounds) Sub-Committee Co-ordinator	Mr Tony Davies	
(O) Eco-Garden Club Sub-Committee Co-ordinator	Ms Tanya Leishman	
(P) Health and Safety Sub-Committee Co-ordinator	Mr Tony Davies	
(Q) Class-Parent-Helpers Contact Co-ordinator	None in role	
(R) School Band Sub-Committee Co-ordinator & Parent Rep	Mr Matt Weeks / Mrs Narelle Weeks	
(S) Delegate – District / Regional P & C Council	None in role	

**A Publication of the Narrabeen Lakes Public School Parents' and Citizens' Association, by 2012 Secretary / Editor,  
Tony Davies, for our Association Members, Principal, Staff and Pupils of the Narrabeen Lakes Public School - 2013**