Pro-forma Absence Form

STUDENT ABSENCE NOTIFICATION

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Please note: This note must be written in pen NOT pencil.		Please note: This note must be written in pen NOT pencil.	
Signature of parent/legal guardian or carer	Date	Signature of parent/legal guardian or carer	Date
Reason for Absence:		Reason for Absence:	
Date(s) of Absence:		Date(s) of Absence:	
Teacher:		Teacher:	
Class:		Class:	
Name of Student:		Name of Student:	